

2026 Home Office Questionnaire

Please provide the following information if it is not already included in your accounting records.
 (Home office claim not available if all rental properties are managed by a rental agency).

Home office address: _____

Please CIRCLE the correct answer	
Yes	No
Moved in	Moved out
/	/

Was this property used as your home office for the full 12-month period?

If no, did you move into or out of this property?

Move in / move out date

If you moved during the year, please complete a separate questionnaire for each property used as your home office.

	Total Area	Area Used for Business (Home Office)
House (incl. Office & attached Garage)	m ²	m ²
Garage (if detached)	m ²	m ²
Shed	m ²	m ²
Workshop	m ²	m ²
Other (please specify)	m ²	m ²
Total	m²	m²

Please provide details of the following expenses

		Please CIRCLE the correct answer	
Electricity & Gas	\$	Monthly	Annually
Insurance (Building & Contents)	\$	Monthly	Annually
Mortgage Interest (excluding principal)	\$	Monthly	Annually
Rent	\$	Monthly	Annually
Rates (City, District, Regional)	\$	Monthly	Annually
Rates (Water)	\$	Monthly	Annually
Internet & Fixed-Line Telephone	\$	Monthly	Annually
Repairs & Maintenance	\$	Monthly	Annually
Other (please specify)	\$	Monthly	Annually

Further details